

EVENT ORGANISER APPLICATION



Event Organisers will be required to apply for each event they hold, and provide CA with the following;

- **Applications must be approved by the State Associations where the Event Organiser is located before being sent to CA**
- Copy of the Event Management Plan – course outline, risk assessment, medical coverage
- Copy of the approvals received from local authorities (Police and Council)
- List of the riders taking part in the event, including name, phone and email for insurance purposes. Please note that Insurance Certificates and Endorsement letters will only be issued on the proviso that all riders are members of Cycling Australia. Failure to adhere to this will result in the insurance for the event being null and void.
- CA is to have the opportunity to be recognised as the event sanction authority and to be provided event supporter benefits such as branding, signage, access at the event to promote membership to race participants and spectators.

EVENT SANCTION FEES

Event Category	Cost	Benefits
UCI Pro Tour Event	\$25,000	<ul style="list-style-type: none"> ▪ Event Sanctioning ▪ Public Liability Cover of \$20,000,000 ▪ Personal Accident Cover for all riders in supporting participation events. ▪ Event will appear on the national calendar, and CA website ▪ Appointment of Commissaires ▪ Addition of the event to the CA National Calendar
UCI Calendar Event 2.1, 1.1, UWCT Final	\$20,000	<ul style="list-style-type: none"> ▪ Event Sanctioning ▪ Public Liability Cover of \$20,000,000 ▪ Personal Accident Cover for all riders in supporting participation events. ▪ Coordination of the UCI calendar application ▪ Event will appear on the national calendar, and CA website ▪ Appointment of Commissaires ▪ Assistance with national media coverage ▪ Addition of the event to the CA National Calendar
UCI Calendar Event 2.2, UWCT Qualifier	\$12,000	<ul style="list-style-type: none"> ▪ Event Sanctioning ▪ Public Liability Cover of \$20,000,000 ▪ Personal Accident Cover for all riders in supporting participation events. ▪ Coordination of the UCI calendar application ▪ Event will appear on the national calendar, and CA website ▪ Assistance with national media coverage ▪ Appointment of Commissaires ▪ Addition of the event to the CA National Calendar
National Event (e.g. National Championships, National Road Series)	\$2,200 per day	<ul style="list-style-type: none"> ▪ Event Sanctioning in conjunction with State Associations ▪ Public Liability Cover of \$20,000,000 ▪ Event will appear on the national calendar, and CA website ▪ Appointment of Chief Commissaire (NRS) ▪ Assistance with national media coverage ▪ Addition of the event to the CA National Calendar
CA Calendar Level Event*	\$1,500 per day	<ul style="list-style-type: none"> ▪ Event Sanctioning in conjunction with State Associations ▪ Addition of the event to the CA National Calendar ▪ Access to the CA digital platform to promote event ▪ Public Liability Cover of \$20,000,000
State Level Event	\$250 per day	<ul style="list-style-type: none"> ▪ Event Sanctioning in conjunction with State Associations ▪ Public Liability Cover of \$20,000,000 ▪ Access to the CA online entry system**
Charity Events	\$250 per day	<ul style="list-style-type: none"> ▪ Event Sanctioning in conjunction with State Associations ▪ Public Liability Cover of \$20,000,000 ▪ Access to the CA online entry system** ▪ Addition of Participation Events to the National Recreational Calendar

*CA Calendar Level Events will be deemed by CA to have a high level of organisation, promotion, attraction of profile riders/teams, and local exposure to receive this status.

**Each request to use the CA online entry system will be subject to approval by CA and may incur addition charges.

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EVENT ORGANISER DETAILS (please print clearly)

Name of Event Organiser Entity <i>(If not an individual)</i>		
Name of Individual Event Organiser or Principal of Event Organiser entity:		
Address		
Suburb	State	Post Code
Phone (Work)	Phone (Home)	
Mobile		
Email	CA Member Number	

TERMS AND CONDITIONS

A Cycling Australia (CA) Event Organiser Sanction permits the holder to conduct competition cycling events under the auspices of CA, its constituent state associations and affiliated clubs. The issue of such a Sanction is subject to acceptance of the following terms and conditions:

1. To be eligible to be issued with a CA Event Organiser Sanction a person must be a member of CA, or in the case of an entity or company, at least one of the principals of that entity must be a member of CA.
2. All participants are members of Cycling Australia. Failure to adhere to this will result in the insurance certificate issued for the event being null and void.
3. In conducting cycling events under the sanction of a CA Event Organiser, the promoter undertakes to comply with the CA Constitution, By-Laws and Technical Regulations that govern the conduct of cycle racing.
4. A Promoter must comply with the CA Anti-Doping Policy and the UCI Anti-Doping Examination Regulations. The Promoter must fully cooperate with CA, ASADA or other accredited authority in the application of these policies
5. All racing conducted under a CA Event Organiser sanction shall be conducted under the direction of an accredited Commissaire(s) appointed by CA or a State Association, subject to the category of event.
6. All event promoters must be aware of and undertake to fulfil their responsibility for duty of care and risk management in the course of conducting cycling events under the auspices of CA. Every effort must be made at all times to ensure the safety of competitors, officials and patrons.
7. Confirmation of an event being conducted under the auspices of CA and its affiliates is subject to the submission of a full risk management plan and associated documentation prior to the event. A Certificate of Currency will only be issued for each respective event subject to compliance with this condition. The CA insurance underwriter reserves the right to reject acceptance of risk for an event.
8. CA reserves the right to refuse the issue of or cancel an Event Organiser Sanction in the case of failure to comply with these terms and conditions.

DECLARATION

Signed by the Event Organiser: _____ Date: ____/____/____

I confirm that the information provided is true and correct. I undertake to conduct this Program adhering to the criteria and objectives of the Cycling Australia Insurance and within the rules as set out in the Constitution, By-Laws and Technical Regulations of Cycling Australia, as they may apply. I understand my responsibilities for Duty of Care in the conduct of this event.

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EVENT DETAILS

Name of Event:
Date of Event:
Brief Description of Event:
List the Specific Interested Parties that is required on the Certificate of Currency

Please Submit Copies of the Following:	
	Event Management Plan
	Risk Assessment
	Traffic Management Plan
	An overview of the medical/first aid provider and what medical coverage will be provided
	Copy of the approvals received from local authorities (Police and Council)
	List of the non-CA members taking part in the event, including name, phone and email for insurance purposes. Please note, all participants must be Cycling Australia members for insurance purposes.

STATE AND CYCLING AUSTRALIA ENDORSEMENT

STATE CYCLING ASSOCIATION ENDORSEMENT	Name:	Position:
	Signed:	Date:

CYCLING AUSTRALIA ENDORSEMENT	Name:	Position:
	Signed:	Date:
	Endorsement No.:	Managers Initial:

PAYMENT

<input type="checkbox"/> Credit Card (please complete details below) <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard	<input type="checkbox"/> Cheque	Total Amount Owing:
Name:	Signature	
Credit Card Number:	Expiry Date:	