

**COMMISSAIRES EXPENSES POLICY  
EFFECTIVE APRIL 2018**

1. Commissaires appointed to an event by the Cycling NSW Technical Commission shall be paid an Attendance Contribution by the race promoter (and administered by CNSW).
2. Commissaires appointed to an event by the Cycling NSW Technical Commission using their vehicle for race escort shall be paid a Race Vehicle Contribution by the race promoter (and administered by CNSW).
3. Commissaires appointed to an event by the Technical Commission domiciled beyond 150km of the start or finish, or being required to travel in excess of 1.5 hours in each direction of the event venue shall be paid an Accommodation Contribution by the race organiser as specified by the Federation.
4. When more commissaires than required nominate the Cycling NSW Technical Commission shall appoint those commissaires domiciled closest to the event. Unless other considerations apply such as but not limited to experience & qualification level, at the discretion of the Technical Commission.
5. The Chief Commissaire's Contributions will be met by Cycling NSW as per the schedule below.
6. That promoters of Category 3 & Junior events are advised that the minimum reimbursement schedule applies and is to be paid by them.

That any variation from the schedule in exceptional circumstances be approved by the CEO of CNSW.

**ROAD**

**Attendance (each day)**

	Category 1 & State Champs	Category 2 (Open/Junior Open/Junior State)	Category 3 Club level (min – club may pay higher)
Chief	\$110	\$75	\$35
Assistant	\$70	\$60	\$25

**Vehicle – race use (each day)**

	Category 1 & State Champs	Category 2 (Open/Junior Open/Junior State)	Category 3 Club level (min – club may pay higher)
Chief	\$60	\$30	As determined by club
Assistant	\$60	\$30	As determined by club

**Vehicle – Intra State travel** (to be applied where the Commissaire is required to travel a distance to the event such that they are required to stay overnight)

	Category 1 & State Champs	Category 2 (Open/Junior Open/Junior State)	Category 3 Club level (min – club may pay higher)
Chief	\$40	\$40	N/A
Assistant	\$40	\$40	N/A

**Accommodation (per night) All Commissaires**

A reimbursement of up to \$150 per night is available to be paid to commissaires on the presentation of a Tax invoice from the place of stay. There will be no “split bills” and supply of tax invoices must be made to the Cycling NSW office within 2 days of the conclusion of the event or they will not be paid. There are no allowances for Category 3 events

**TRACK**

**Attendance (each day)**

	All CNSW DGV Track events	Category 2 (Open/Junior Open/Junior State)	Category 3 Club level (min – club may pay higher)
Chief	\$75	\$60	\$25
Assistant	\$60	\$50	\$20